

# GRABBARNA FLYTT SWEDEN AB PRIVACY POLICY

## 1. INTRODUCTION

Grabbarna Flytt Sweden Ab respects your integrity and protects your personal data. With personal data means all information that can be identified with you as a person (such as name, address, photos, and IP number etc.) and information collected from our digital channels, such as this website, mobile apps and/or other future digital interfaces that link to this policy.

The purpose of this policy is to make you sure that we process your data in accordance with applicable data protection legislation. The Policy describes how we deal and protect your personal data as responsible data controllers. Further on the policy describes your rights and how you able to exercise them.

It is important for us that you feel safe with our processing of your data (e.g. we would never sell or transfer your personal data to a third party that isn't following our policy guidelines) and you can always contact us if any questions arise regarding our policy.

You find our contact information under the heading "Contact information".

## PERSONAL DATA IN PROCESSION

### What type of data do we process about you and for what reasons?

Purpose of the processing	Process performed	Categories of personal data
In order to be able to full fill our services, moving/transporting the customer's goods in accordance with the customer's wishes.	Distribution of information to necessary involved in order to carry out the work as agreed with the customer. Treatment to create a quotation for the customer. Payment processing, such as billing (this may also include checking the history of payment and collection of credit information). Internal registration and audit.	Name, e-mail, phone number and addresses.
<b>Legal basis for treatment:</b> Complete the agreement. This collection and processing are necessary to fulfill our rights and obligations under the agreement with you (see our Terms of Use). If the requested information is not provided, we cannot fulfill our obligations under the agreement.		
<b>Retention period:</b> Until the agreement has expired.		

Purpose of the processing	Process performed	Categories of personal data
Completing legal obligations.	Necessary administration to fulfill the company's legal obligations (e.g. laws and regulations regarding accounting and tax).	Name, e-mail, social security number, address, phone number, order history.
<b>Legal basis for treatment:</b> The treatment is necessary to meet our legal obligations.		
<b>Retention period:</b> Legally required (e.g. 7 years according to the Accounting Act).		

Purpose of the processing	Process performed	Categories of personal data
Direct marketing	Direct marketing (by us or through our external partners).	Name, email, phone number, address, information about your computer and your visits to this site, including your IP address, geographic location, browser type, reference source, visit time and pages.
<b>Legal basis for treatment:</b> Legitimate interest. The processing is necessary to market our services to our customers.		
<b>Retention period:</b> 12 months after termination of contractual relationship.		

Purpose of the processing	Process performed	Categories of personal data
Being able to apply for RUT deductions for the customer.	Necessary processing of this information in order to apply for RUT deductions for the work performed.	Social security number
<b>Legal basis for treatment:</b> Legitimate interest The processing is necessary in order for the customer to benefit from their RUT deductions when they use our service.		
<b>Retention period:</b> Until the agreement has expired.		

## SOCIAL SECURITY NUMBER

Social security number is only processed when to ensure an identification of a person. Its only processed when it is necessary. We will only disclose your sensitive personal data to third parties as specified in this policy or where we consider it necessary.

## **INFORMATION RESOURCES**

We only process personal data that you have provided to us or the person who registers in association with your purchases and the use of our services.

In some cases, we may supplement this information with third party information to evaluate and improve our digital channels and services. The information we may collect from this type of third parties includes following:

- 1) Information of credit rating from credit reporting companies or banks.
- 2) Information from social media for marketing purposes.

## **INFORMATION TO OTHER RECEIVERS**

If it is necessary, for us to full fill our services we might use to use extern suppliers. These providers may process personal data provided by you or the personal data collected through the digital channels or services we provide. We use suppliers to help us with the following:

- 1) Payment solutions (e.g. Banks and suppliers of payment services).
- 2) Marketing (social media, media agencies or advertising agencies).
- 3) IT-services (companies which manages data storage, technical support and maintenance of our IT solutions).
- 4) Activities, statistics and surveys (companies that handle activities, statistics and surveys of our services).
- 5) Internal communication (to convey the necessary information within the company to fulfill the agreement with our customers)

We will always strive to limit such access and only share information that is necessary for the suppliers to be able to perform their work. We always check that our suppliers can meet our high standards and that they have adequate safety actions. We require that they (i) protect your personal information in accordance with this policy and relevant legislation, and (ii) refrain from using your personal data for any purpose other than giving us the agreed product or service.

## **TRANSFER TO THIRD COUNTRY**

We always try to keep your personal data within the EU / EEA and most of our own IT systems are located there. Suppliers outside the EU / EEA are Facebook Inc, Microsoft and Slack. Under support and maintenance, we also might need to temporarily transfer information outside the EU / EEA.

All such information will always be kept to a minimum and be relevant to the purpose. Regardless of where the personal data are transferred, we always take appropriate technical and organizational measures to ensure that the level of security is the same as in the EU / EEA, thus maintaining an

adequate level of security, such as using the EU Commission's standard contract clauses or companies affiliated with Privacy Shield.

## **CHANGES IN THE PRIVACY POLICY**

If we need to change the content of this policy, we will notify you when you log in to our website and / or the other digital channels.

## **YOUR RIGHTS**

You are entitled to request information about the personal data we process about you and to get incorrect information corrected.

Please note that we may request further information about you to ensure the safe and efficient handling of your request and to ensure that the information is provided to the correct person.

You may request that we remove the personal information we have about you, for example, if the information is no longer necessary to meet the purpose for which they were collected or if you no longer wish to receive direct marketing, etc. Please note that when necessary, we may need to reject your request, for example, if your personal information is required for tax or accounting purposes.

You are also entitled to request a limitation of treatment. In such cases, we may need to further investigate the situation before deciding.

If you have given your consent or if the treatment is supported by the fact that we have a contractual agreement with you, you may, under certain circumstances, have the right to transfer your data to another person responsible for the personal data. However, this requires that the transfer is technically feasible and can be performed automatically.

If you want to know how we treat your personal information, please send us a written and signed request (see "Contact Information" below).

## **SECURITY**

We take all appropriate technical and organizational security measures necessary to protect personal data against unauthorized access, alteration or destruction. However, providing personal data through digital channels always poses a risk because it is not possible to completely protect technical systems from unauthorized access.

## **CONTACT INFORMATION**

If you have any questions regarding our personal data processing, please feel free to contact us:

Grabbarna Flytt Sweden Ab , Business ID: 559121-6261  
Kungsholms strand 173, 112 48 Stockholm  
[Info@grabbarnaflytt.se](mailto:Info@grabbarnaflytt.se)

If your personal information is not processed in accordance with this policy or relevant data protection laws, you are entitled to file a complaint with the Privacy Authority.

